



Putting together your Short Term Staff Application

Here are few tips of what we expect from the application and how you can make sure your application is complete.

- **Personal Profile**

Write a one page letter to introduce yourself. This letter can include who you are, what you like to do, what you have done, why you are applying for STS, what you expect from your experience in Suncheon, what you are willing to give back to the Centre etc. You can add your CV (Curriculum Vitae or resume) to this. Please also write a scouting profile where you explain what you have done in scouting and what is your present role.

- **Medical Certificate**

Have the 3rd page of the application checked, signed and stamped by your doctor.

- **International Letter of Introduction**

If your National Scout Association has a system of signing a "travel card", please send it to us together with your application. If not, the signature from the National Headquarters (section 6 in the application form) is also sufficient.

- **Copies of Certificates etc.**

You can also include copies of certificates for any training, courses or seminars that you have done and think are relevant to volunteering in a scout centre. This can be a first aid course, climbing course, skiing instructor, chain saw course, tractor driving licence etc.

- **Reference(s)**

You may ask for a reference from someone who has known you for more than 2 years. This can be somebody like your scout leader, teacher or employer. They can include why you would be suitable to volunteer with us and they should be aware that they may be contacted by us.

- **Photograph**

Please attach a picture of yourself to the application.